**Minutes of a meeting of the Neighbourhood Plan Steering Committee held on 12th June 2019 at 6.30pm in the Community Room, Hilmarton**

Present: Mel Wilkins Chairman

 Jasmine McFadzean

 Janet Perrins

 Robbie Fry

 Keith Roberts

 Mike Lewis

 Paul Doust

 Matt Ash

 Chris Holmes

Apologies: Frances Cleland-Bones

 Lynn Hayes

The Chairman welcomed Pete Alberry to the meeting. Pete had been instrumental in the formulation of the Compton Bassett Neighbourhood Plan and had volunteered to discuss the process with us and offer any help required in the formulation of our own.

He outlined the process that Compton Bassett had followed emphasising the importance of communication with parishioners by meeting and referendum and the legal standing of the finalised and accepted plan as a part of the Local Development order.

The Chairman thanked him for his presentation which had been extremely useful.

The next meeting for the Steering Group would be 3rd July 2019 at 7pm in the Community room, Hilmarton